



TST STATUS-ONLY APPOINTMENT NOTIFICATION FORM

This form is to be used to notify TST of a status-only appointment. The TST Academic Council Policy on *Approved Categories of TST Teaching Staff* (April 2019) defines Status-Only as the following:

	Description	Core Faculty	TST Approval	Graduate Status (Requires review by the Graduate Appointments Committee)	Maximum Approval Term
Status-Only Appointment	A person with a budgetary appointment in a University of Toronto academic unit or in another university or appropriate academic institution. The procedure for their appointment follows the practice of the University of Toronto, which requires the approval of the head or other designated official of a member TST college, the head of the status-only faculty member's budgetary unit, and the status-only faculty member.	No	Reviewed by TST Director	By Request	Up to 5 years; renewable upon further request

An up-to-date Curriculum Vitae must accompany the notification and is then required annually thereafter for the duration of the appointment. TST may request additional supporting documentation.

Section 1: Candidate Information

Surname:	Given name:
Home institution and department/faculty:	
Requested appointment start date:	Requested appointment end date:
Is graduate status being requested? If yes, a graduate status request form is required. ☐ Yes ☐ No	

Section 2: Reason for Request

Please provide a brief rationale for the appointment.

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Section 3: Signatures

I confirm that this appointment adheres to the standards and requirements of the *Memorandum of Agreement between TST & UofT July 2014*, as set out in sections 27-33. I confirm that I have obtained approval of the head of the candidate's home budgetary unit, and of the candidate.

College:	Date:
Name of college official:	Signature of college official:
Date of review by TST Director:	Approved appointment end date:
Date reported to AC:	

Please forward the completed form along with the CV and other applicable documentation to the TST Registrar (tst.registrar@utoronto.ca).