



TST ADJUNCT APPOINTMENT REQUEST FORM

This form is to be used to request TST approval of adjunct faculty members. The TST Academic Council Policy on *Approved Categories of TST Teaching Staff* (April 2019) defines Adjunct as the following:

	Description	Core Faculty	TST Approval	Graduate Status (Requires review by the Graduate Appointments Committee)	Maximum Approval Term
Adjunct	Have their principal professional appointment outside TST, for instance in a church or other ministry base. They typically teach at a TST college part-time on a regular or occasional basis. A search process is not required or customary before their appointment. The quality of the appointment must be consistent with the academic standards of the University of Toronto.	By Request	Adjunct Faculty Advisory Committee	By Request	Up to 3 years; renewable upon further request

An up-to-date Curriculum Vitae (using the [TST Adjunct CV template](#)) must accompany the request and is then required annually thereafter for the duration of the appointment. Adjunct faculty delivering Supervised Pastoral Education are also required to submit proof of CASC and CRPO registration (or equivalent), as applicable, along with the request and annually thereafter for the duration of the appointment.

Section 1: Candidate Information

Surname:	Given name:
Requested start date:	Requested end date:
Is graduate status being requested? If yes, a graduate status request form is required. ☐ Yes ☐ No	Is this candidate to be considered Core Faculty? If yes, they will be listed on the TST website . ☐ Yes ☐ No

Section 2: Reason for Request

Please provide a brief rationale for the appointment request.

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Section 3: Signatures

I confirm that this appointment adheres to the standards and requirements of the *Memorandum of Agreement between TST & UofT July 2014*, as set out in sections 27-33.

College:	Date:	
Name of college official:	Signature of college official:	
Date of approval by Adjunct Faculty Advisory Committee:	Approved appointment end date:	Date reported to AC:

Please forward the completed form along with the CV and other applicable documentation to the TST Registrar (tst.registrar@utoronto.ca).