

Candidacy Extension Request

Doctoral students must achieve candidacy by the end of their third year. In exceptional cases, up to 12 additional months may be granted with approval from the supervisor, college Graduate Director, and Associate Director of Graduate Programs. Further extensions also require approval from the GCTS Petitions Committee. Additional information on achieving candidacy to be found in the [Graduate Conjoint Degree Handbook](#) section A8.5.

SECTION 1 – Student

(to be filled out by student)

Last Name

First Name

Student number

College

Program

Month & Year of Admission

This is a request for: a **FIRST** extension an **EXTRAORDINARY** extension

Reason for the request. Extra pages may be attached. Delays due to medical or disability-related reasons must include a certificate from a qualified professional. For short-term medical issues, use the [Verification of Illness](#) form.

Provide evidence that the remaining degree requirements will be completed during the extension. Extra pages may be attached.

Student's Signature _____ Date: _____

SECTION 2 – Approvals

Please include a statement explaining the reason for approving or denying the extension. Extra pages may be attached.

Approved Declined

Supervisor's Signature _____ Date: _____

College Graduate Director's Signature _____ Date: _____

GCTS* _____ Date: _____

*If approved, **DATE by which Candidacy must be achieved:** _____