

Initial Supervisory Committee Report

DMin | for First Year Students



Section 1 — completed by the Student in advance of the Supervisory Committee meeting

Section 2 — completed by the Supervisory Committee

Section 3 — completed by the Student and form sent to the GCTS by **June 1** gcts.office@utoronto.ca

Note that in the case of a discrepancy between the explanatory notes below and the regulations in the current [Graduate Conjoint Degree Handbook](#), the regulations in the Handbook will prevail.

See Appendix on page 3 for Handbook Reference details.

SECTION 1 — Student Information

Last Name

First Name

Student number

Year of Admission

College of Registration

Committee Members — Handbook §C4¹

Supervisor

Member #1

Is Member #1, Co-Supervisor?

Yes

No

Member #2

Supervisory Committee Meetings and Ministry Base Group (MBG) — Handbook §D6²

The Student and Supervisory Committee have met to discuss student's research direction and relevant coursework.

YES

NO — date planned for first committee meeting:

The MBG is formed and the student has met with the group at least once.

YES — meeting date(s):

NO

Date of 2nd Supervisory Committee Meeting to review draft of Student's ILP:

Coursework — Handbook §D5³

Course requirements:

- **TSM5020H**
- **TSM5021H**
- **TSM5022H**
- **Four graduate level electives**
 - All electives must be at the 5000/6000/7000 level
- **Approved transfer credit/course exemptions should also be indicated.**

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Please complete the following coursework plan:

Course Code and Abbreviated Topic/Title

**Plan for completion
(eg. Fall 2024)**

Cohort: TSM5020H Contextual Theology

Cohort: TSM5021H Theology of Ministry

Cohort: TSM5022H Qualitative Research Methods

Elective:

Elective:

Elective:

Elective:

SECTION 2 – Committee Comments

If applicable, please add any comments below:

Supervisor Signature

We attest that the above information is correct, and has been reviewed and approved by all members of the committee.

Supervisor: _____ Date: _____

Co-Supervisor, if applicable _____ Date: _____

SECTION 3 – Student Comments

If applicable, please add any comments below:

Student Signature

I attest to the accuracy of the information in Section 1 and have read and understood the comments in Section 2, if applicable.

Student: _____ Date: _____

APPENDIX

Handbook Section References

¹ At the start of DMin studies, a supervisory committee will be established for each incoming student. The supervisory committee consists of the supervisor and two other members who are qualified to offer expert advice in the proposed area of research, and who are chosen jointly by the student and the supervisor. At least one of them must be a member of the GCTS; the other one may be a DMin alum or a TST core faculty member who holds the DMin. The committee is then approved by the GCTS. Only full graduate members of TST's GCTS may be appointed as supervisors. Associate members may only serve as co-supervisors or supervisory committee members.

Changes in committee are reported to the GCTS in the Student Progress Report. All changes of supervisor must be approved by the Associate Director, Graduate Programs.

² In late August or early September, before the last day to add courses for the fall semester, the supervisor convenes a second supervisory committee meeting with the student, focused on the student's draft of their Individual Learning Plan (ILP; see §D4.1.1).

At the end of the first and second year of study (April 30), the student's Ministry Base Group (MBG) submits a written report that considers how the student has integrated their area of research with their practice of ministry.

³ Students are required to take two courses per Fall/Winter semester until courses are completed (A7.1.2). One course per semester may be permitted in cases where students have advanced standing, plan to take courses over the summer, or are otherwise able to demonstrate that they will be able to complete all elective coursework by the end of the second semester of their second year

Timeline

Year 1

- May – Aug Orientation; initial supervisory committee meeting; TSM5021H – Theology of Ministry. (TSM5021H and TSM5020H are offered in alternate years.)
- Sep – Dec First elective course; Individual Learning Plan (ILP); second supervisory committee meeting.
- Jan – Apr Second elective course; first ministry base group (MBG) report.

Year 2

- May – Aug TSM5020H – Contextual Theology and Theological Reflection. (TSM5021H and TSM5020H are offered in alternate years.)
- Sep – Dec Third elective course; preparation for comprehensive paper
- Jan – Apr Fourth elective course; second MBG report.

Year 3

- May – Aug TSM5022H – Qualitative Research and Design.
- Sep – Dec Comprehensive examination; thesis proposal

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