

Annual Student Progress Report

PhD | Pre-General Exams



Section 1 — completed by the Student in advance of the Supervisory Committee meeting.

Section 2 — completed by the Supervisory Committee.

Section 3 — completed by the Student and form sent to the GCTS by **June 1** of each year, gcts.office@utoronto.ca

Note that in the case of a discrepancy between the explanatory notes below and the regulations in the current [Graduate Conjoint Degree Handbook](#), the regulations in the Handbook will prevail.

See Appendix on page 4 for Handbook Reference details.

SECTION 1 — Student Information

Last Name

First Name

Student number

Year of Admission

College of Registration

Dates of meetings with committee since last report (please list all)

Committee Members — Handbook §C4¹

Supervisor

Member #1

Is Member #1, Co-Supervisor?

Yes

No

Member #2

Languages — Handbook §C6²

Has the student completed all admissions language requirements?

Yes

No

Students who have not completed all admissions requirements must be on an approved language waiver as per §C6.7.

Language

Competency Proficiency Expertise

Plan for completion
(eg. Fall 2024)



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Coursework — Handbook §C5³

Has the student completed all course requirements? Yes No

If **NO** please complete the following coursework schedule.

Coursework requirements:

- **TSJ5021H**
- **TSJ5022H**
- **Six graduate level electives**, of which:
 - Two must be at the 5000/7000 level.
 - Maximum two 7000 courses.
 - One must meet the methodology course requirement.
- **Approved transfer credit/course exemptions should also be indicated.**

Course Code and Abbreviated Topic/Title	Completed		Plan for completion (eg. Fall 2024)
Core courses			
1. TSJ5021H Research and Scholarship	Yes	No	
2. TSJ5022H Area Studies	Yes	No	
Methodology (list course):			
3.	Yes	No	
Electives (list courses):			
4.	Yes	No	
5.	Yes	No	
6.	Yes	No	
7.	Yes	No	
8.	Yes	No	

Thesis Prospectus — Handbook §C7⁴

Has the student submitted a thesis prospectus that has been approved?

YES — date approved thesis prospectus submitted to GCTS:

NO — date thesis prospectus is expected to be approved:

General Examination Planning — Handbook §C8⁵

Has the GCTS office received the student's Planning for General Exams form?

YES — date the exams are expected to be completed:

NO — when the form is expected to be submitted:

SECTION 2 – Committee Assessment of Progress

If applicable, please comment on:

- **Timeframe** – Comment on the student's progress with reference to the timeframe in §C1.3⁶.
- **Delays** – Include reasons for any delay in coursework, an approved prospectus, and/or general exams planning
- **Languages** – Give a brief statement of languages and their relevance to student's research
- **Improvements** – Indicate any specific improvements that are required over the next year
- **Advice/Support** – Indicate any other advice/support relative to the student's progress and professionalization.

If the committee would like to meet with a GCTS representative to discuss the student's progress please email gcts.office@utoronto.ca.

Supervisor Signature

We attest that the above information is correct, and has been reviewed and approved by all members of the committee.

Supervisor: _____ Date: _____

Co-Supervisor, if applicable _____ Date: _____

SECTION 3 – Student Comments

Please offer any comments on Sections 1 or 2 above (a separate sheet may be appended):

If you would like to meet with a GCTS representative to discuss your program/progress please email gcts.office@utoronto.ca.

Student Signature

I attest to the accuracy of the information in Section 1 and have read and understood the comments in Section 2.

Student: _____ Date: _____

APPENDIX

Handbook Section References

¹ A prospective supervisor is assigned at admissions, and an initial supervisory committee is formed. Throughout the coursework phase, they help the student explore and refine their research interest and goals. As the student enters the stage of writing the thesis prospectus and sitting for general examinations, the research area becomes more fully defined. At that stage, the prospective supervisor and initial supervisory committee might be confirmed and continue to assist the student for the next stages; a change of supervisor or supervisory committee members might also be deemed desirable. Confirmation of the thesis supervisor and the supervisory committee are signified to the GCTS in the Student Progress Report. Changes in committee are reported to the GCTS in the same manner. All changes of supervisor must be approved by the Associate Director, Graduate Programs. Only Full Graduate Members (FGMs) of TST's GCTS may be appointed as supervisors. Associate Members may only serve as co-supervisors or supervisory committee members.

² All doctoral students must demonstrate competence in at least two languages, in addition to English, one of which must be a modern language. The student's supervisory committee determines the two required languages. If the supervisory committee determines something that differs from the conditions recorded in the student's letter of offer, the supervisor communicates this determination directly and immediately to the GCTS.

Biblical studies students must normally demonstrate expertise in the biblical language of specialization, competence in the other biblical language, and competence in a modern language.

- Students in Old Testament studies are also expected to have expertise in biblical Hebrew and competence in Hellenistic Greek; exceptions may be determined by the supervisory committee and shall be recorded in the annual supervisory committee reports.
- Students in New Testament studies are expected to have expertise in Hellenistic Greek and competence in Biblical Hebrew; exceptions may be determined by the supervisory committee and shall be recorded in the annual supervisory committee reports.

³ Unless granted an accommodation through Accessibility Services, students are required to take three courses per Fall/Winter semester until courses are completed. Two courses per semester may be permitted in cases where students have advanced standing, plan to take courses over summer, or are otherwise able to demonstrate that they will be able to complete all coursework by the end of the first semester of their second year. For students with language waivers or coursework extensions, please see the Handbook (especially §§A7.11.4 and C6.7) for information on coursework registration restrictions.

⁴ During their final semester of coursework, students normally begin work on the Thesis Prospectus with their confirmed supervisory committee. The Prospectus should be approved and submitted to the GCTS by the end of the second semester of the student's second year.

⁵ General Examinations must be registered with the GCTS by submitting the General Examinations Planning Form. To progress to the General Examinations, students must have completed all course and language requirements, submitted an approved Thesis Prospectus, and achieved a CGPA of 3.7.

⁶ YEAR 1

Sep -Dec	Coursework*
Jan -May	Coursework*
May -Aug	Coursework (optional)*

YEAR 2

Sep -Dec	Courses (among which, normally, TSJ5022H: Area Studies and Course Design). Preparation of thesis prospectus.
Jan -Aug	Thesis prospectus approved / preparation for general exams

*Language study (concurrent with coursework)

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