

TST Governance and Procedures for Basic Degree and Graduate Curriculum and Course Approvals

Approved by TST Academic Council  
Implementation July 2022

TST Approved Components of the Course Syllabus

<ul style="list-style-type: none"> <li>·Course Code</li> <li>·Course Title</li> <li>·Course Description</li> <li>·Delivery Mode</li> <li>·Course Weight (H,Y)</li> <li>·Contact Hours</li> <li>·The way the course contributes to TST curricular learning outcomes</li> <li>·Standard Course Policies</li> <li>·Non-canonical Course Content</li> </ul>	
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TST Principles Governing the Review of Course Syllabi

CHART 1

TST Principles Governing Curriculum

CHART 2

The principle number is noted in the chart with the appropriate Council/Stakeholder

**Reworking of section IV. Principles Governing Curriculum**

- 1) Each college is responsible for its Basic Degree curriculum, taking into account its the mission and the goals and requirements of its programs.
- 2) The GCTS is responsible for the curriculum of its graduate programs.
- 3) Collaboration among colleges at the BD level is encouraged, and collaboration at the graduate level is required.
- 4) Two or more member colleges frequently teach courses on similar topics. Where courses have different outcomes, they remain separate courses with distinct canonical material. Member colleges *may* collaboratively establish common learning outcomes (for ATS purposes) and outcomes at proficiency levels (for QA purposes) for frequently taught courses that might be taught collaboratively. When desirable to the colleges, they may sponsor courses with the same course descriptions and canonical information, that are taught by different faculty members with different syllabi.
- 5) Changes in programs and curriculum are approved by the TST Academic Governance according to the policies and procedures of UTQAP.
- 6) TST faculty members, working collegially in their Research and Teaching Areas, review and discuss the syllabi as works-in-progress. As colleagues, they offer one another encouragement and counsel; **they do not approve, reject, or modify courses.**
- 7) The Basic Degree Council (BDC) and the Graduate Studies Council (GSC) review course proposals and provide recommendations on course offerings. *The Councils do not review the instructor's pedagogical decisions. They are concerned with how the aggregate of courses and the learning outcomes they address, support the curriculum and the needs of students.* For instance, they consider whether unnecessary redundancies can be avoided, curricular gaps can be filled, apparent scheduling problems can be addressed, and collaborative opportunities have been recognized.
- 8) The Senior Executive Council reviews and approves the resources available to mount the curriculum.
- 9) The Academic Council (AC) is responsible to approve TST's course offerings.
- 10) The current TST Curriculum Committee will be eliminated.

TST Process and Schedule for Course Offering Collaboration

CHART 3