

**Doctor of Ministry Program**  
**Toronto School of Theology**  
47 Queen's Park Crescent East,  
Toronto, ON M5S 2C3  
416-978-6754

Dear Referee:

Our program is an advanced professional degree program designed to assist participants in achieving a high level of competence in the practice of Christian Ministry through the integration of academic study and critical reflection on the practice of ministry. Candidates are expected to have a solid biblical and theological education, as well as a proven ability in the practice of ministry. It is also important that the candidate have the ability to engage in collaborative learning and be self-directed in determining their learning goals and objectives

An integral part of our program requires the support of a Ministry Base Group (MBG) to assist the successful candidate with critical reflection and support the candidate in their ministry setting. The MBG is established on the site of the candidate's practice of ministry.

The MBG is formed during the first year of the candidate's program. The major responsibility for forming this group is the candidate's. **The application process requires a statement from at least one such person indicating their willing to work with the candidate in establishing the MBG. Your letter should indicate such a willingness and commitment to the candidate and DMin process.** Please offer any other comments you deem helpful to the DMin Admissions Committee.

*In order to match your referral to the applicant, please include the following in your letter of reference:*

- Indicate the legal name of the applicant
- Indicate which letter of reference you are providing
  - Academic Letter of Reference
  - Ministry Colleague/Associates' Letter of Reference
  - Ministry Base Group Letter
  - Letter of Denominational or Institutional Support
- Indicate your name, position and denomination or institution with which you are affiliated
- Sign and date your letter
- Send your letter directly to:  
**DMin Office**  
**Toronto School of Theology**  
**47 Queen's Park Crescent East**  
**Toronto, ON**  
**M5S 2C3**

Your letter is considered a confidential document and will not be shared with the applicant. Please indicate "DMin Applicant Reference - Confidential" on the envelope. Note that your letter must be received by the application deadline. The applicant should provide you with the correct date.

**Thank you,**  
**The Doctor of Ministry Office**