



This form must be completed using the fillable PDF function, printed, and then signed. The completed form, along with full payment of course fees, must be received in the TST GCTS Office by **4:30 pm, Friday, June 26, 2020**. Completed, signed forms can be dropped off in-person during GCTS office hours, or mailed to GCTS Office, Toronto School of Theology, 47 Queen's Park Crescent East, Toronto, ON, M5S 2C3, or scanned and emailed to [gcts.office@utoronto.ca](mailto:gcts.office@utoronto.ca).

**\*SPECIAL NOTICE\*: In response to the COVID-19 precautions, TST is pleased to offer the 2020 summer language courses remotely. All synchronous course elements will be offered via video-conference and held during the times indicated in Section 2."**

**Section 1 – Student Information**

|   |             |                       |
|---|-------------|-----------------------|
| Last Name:  | First Name: | Student Number:       |
| College (if non-TST: school) of Registration:   |             | Degree program:       |
| Email (TST students in conjoint programs must use their UofT email):                  |             | Daytime Phone Number: |
| Mailing Address (This address will be used for the mailing of official tax receipts.) |             |                       |
| Street:   |             | Apartment #:          |
| Town/City:  | Province:   | Postal Code:          |

**Section 2 – Registration Information (select one)**

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|--|--|
| <input type="checkbox"/> <b>GERMAN – OFFERED REMOTELY</b><br>July 6, 2020 – September 2, 2020<br>Mondays & Wednesdays, 5:00 – 7:30 pm EDT<br>(No classes will be held on Monday, August 3. An additional class is scheduled for Friday, August 7.) | <input type="checkbox"/> <b>FRENCH – OFFERED REMOTELY</b><br>July 6, 2020 – September 2, 2020<br>Mondays & Wednesdays, 5:00 – 7:30 pm EDT<br>(No classes will be held on Monday, August 3. An additional class is scheduled for Friday, August 7.) |
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**Section 3 – Course Fees**

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| Course fee is <b>\$980 CDN</b> per course. Payment must be received by <b>4:30 pm, Friday, June 26, 2020</b> . Please indicate your method of payment by checking the appropriate box below:<br><input type="checkbox"/> PayPal (Please contact GCTS for PayPal link) <input type="checkbox"/> Cheque, Money Order or Bank Draft   |
| <b>Refund Policy:</b><br>Should a course be cancelled due to low enrolment the student will have a choice of switching to the other TST language course (if available) or receiving a full refund. Students withdrawing from a TST language course will have their tuition fees refunded according to the following schedule. <b>The GCTS must receive written notice (letter or email) from the student of the intent to withdraw by the deadlines published below.</b> No refund will be given after the applicable deadlines. <ul style="list-style-type: none"> <li>• Withdrawal noticed received prior to 4:30 pm (EDT), July 6, 2020: Full refund.</li> <li>• Withdrawal notice received prior to 4:30 pm (EDT), July 13, 2020: Refund of 50% of course fee.</li> <li>• Withdrawal notice received after 4:30 pm (EDT), July 13, 2020: No refund.</li> </ul> Refunds will be made via cheque or (if fee paid via Paypal) Paypal payment reversal. By signing below, the student acknowledges the refund policy for TST language courses. |
| <b>Important tax information:</b><br>TST students who wish to be issued a Canadian T2202 tax statement should <b>ensure that their Social Insurance Number (SIN) is on ACORN</b> by the first day of class. Non-TST students should communicate their SIN directly to the GCTS Office.   |
| Student Signature: _____ Date: _____   |

Personal information is collected for the purpose of admission, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government. Personal Information will be protected at all times. If you have questions please contact the TST Registrar, Toronto School of Theology, 47 Queen's Park Crescent East, Toronto, ON, M5S 2C3 or call 416-978-4040.