



This form must be completed using the fillable PDF function. The completed form, along with full payment of course fees, must be received in the TST GCTS Office by **12 pm (noon) EDT, Friday, September 16, 2022**. Email completed and signed forms to gcts.office@utoronto.ca.

NOTE - All synchronous course elements will be offered via video-conference and held during the times indicated in Section 2.

Section 1 – Student Information

Last Name:	First Name:	Student Number:
College of Registration:	Degree program:	
UofT Email:	Daytime Phone Number:	
Mailing Address (This address will be used for the mailing of official tax receipts.)		
Street:	Apartment #:	
Town/City:	Province:	Postal Code:

Section 2 – Registration Information

<input type="checkbox"/> ENGLISH ACADEMIC WRITING – OFFERED ONLINE September 22, 2022 – December 08, 2022, Thursdays, 2:00 pm – 5:00 pm ET Formal Class will not be held on October 27 (Reading Week), however, an individual one-hour one-on-one session with each student will be arranged at mutually convenient time during the week of October 24-28.

Section 3 – Course Fees

<p>Course fee is \$990 CDN per course. Payment must be received by 12 pm (noon) EDT, Friday, September 16, 2022.</p> <p>The PayPal link to "Pay for Language Course(s) through PayPal" is available here. Please indicate in the "Instructions to Merchant" that payment is for the English Academic Writing course; or contact the GCTS Office for more information.</p>		
<p>Refund Policy:</p> <p>Should a course be cancelled due to low enrolment, the student will receive a full refund. Students withdrawing from the course will have their tuition fees refunded according to the following schedule. <u>The GCTS must receive written notice via email from the student of their intent to withdraw by the deadlines published below.</u> No refund will be given after the applicable deadlines.</p> <p>Withdrawal notice received:</p> <ul style="list-style-type: none"> ▪ prior to 12 noon (ET) on September 22, 2022: Full refund. ▪ prior to 12 noon (ET) on October 06, 2022: Refund of 50% of course fee. ▪ after 12 noon (ET), October 06, 2022: No refund. <p>Refunds will be made via PayPal payment reversal.</p> <p>By signing below, the student acknowledges the refund policy for TST language courses.</p>		
<p>Important tax information:</p> <p>I am a TST student, my Social Insurance Number (SIN) is updated on ACORN, and I understand that I will be issued with a Canadian T2202 tax statement.</p>		
<table border="1"> <tr> <td>Student Signature:</td> <td>Date:</td> </tr> </table>	Student Signature:	Date:
Student Signature:	Date:	

Personal information is collected for the purpose of admission, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government. Personal Information will be protected at all times. If you have questions please contact the TST Registrar, Toronto School of Theology, 47 Queen's Park Crescent East, Toronto, ON, M5S 2C3 or call 416-978-4040.