



ANNUAL REPORT FORM CONJOINT PHD STUDENTS (PRE-GENERAL EXAMS)

Section 1 of this form should be completed in advance of the Advisory/Supervisory Committee meeting. The student may complete this section. It should be completed using the fillable PDF function. **Section 2** is then completed by the Committee. Finally, the student completes **Section 3**. The final signed copy must be forwarded to the to gcts.office@utoronto.ca by October 1 of each year. Note that in the case of a discrepancy between the explanatory notes below and the regulations in the current [Conjoint Degree Handbook](#), the regulations in the Handbook will prevail.

SECTION 1 – Student Information

Last Name:	First Name:	Student Number:
College of Registration:	Year of Admission:	Sessions on Approved Leaves of Absence:

Dates of meetings with committee since last report (please list all):

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Committee Members (Handbook §C4)

Advisory Committees (supervisor and at least one other graduate faculty member) guide the student through the coursework stage. Supervisory Committees (supervisor and two other graduate faculty members) guide the student from the Thesis Prospectus stage until the end of the program.

Committee Type: <input type="checkbox"/> Advisory <input type="checkbox"/> Supervisory		
Supervisor:	Committee Member (please indicate clearly if co-supervisor):	Committee Member:
		GCTS initial

Languages (Handbook §C6)

All doctoral students must demonstrate competence in at least two languages, one of which must be a modern language. Biblical studies students must normally demonstrate expertise in the biblical language of specialization, competence in the other biblical language, and competence in a modern language. Students in Old Testament studies are also expected to have skill in Aramaic, Hebraic, or another Semitic language.

Has the student completed all admissions language requirements?*				<input type="checkbox"/> YES <input type="checkbox"/> NO
Please complete the following for all required languages:				
Required language	Required level	Plan for completion or evidence and date of completion (e.g. "Exam, Fall 2019")	GCTS Initial	

* Students who have not completed all admissions requirements must be on an approved language waiver as per §C6.7.

Coursework (Handbook §C5)

Unless granted an accommodation through Accessibility Services, students are required to take three courses per Fall/Winter semester until courses are completed. Two courses per semester may be permitted in cases where student have advanced standing, plan to take courses over summer, or are otherwise able to demonstrate that they will be able to complete all coursework by the end of the first semester of their second year. A student on a language waiver can take a maximum of two courses per semester.

Has the student successfully completed all course requirements? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If NO please complete the following coursework schedule:		
<i>Coursework requirements: TSJ5021H, TSJ5022H, plus six graduate level electives of which at least two must be at the 5000/7000 level. Maximum two 7000 courses. One elective must meet the methodology course requirement. Approved transfer credit/course exemptions should also be indicated.</i>		
Course Code and Abbreviated Topic/Title	Semester (e.g. "Fall 2019")	Complete? (Yes/No)
TSJ5021H Research and Scholarship [Cohort]		
TSJ5022H Area Studies [Cohort]		
Please indicate which course fulfills the methodology course requirement: _____		
		GCTS initial

Thesis Prospectus (Handbook §C7)

Students normally begin work on the Thesis Prospectus during their final semester of coursework, once the Doctoral Supervisory Committee has been established. The Prospectus should be approved and submitted to the GCTS by the end of the second semester of the student's second year.

Has the student submitted a thesis prospectus that has been approved?	
<input type="checkbox"/> NO Date thesis prospectus is expected to be approved: _____	
<input type="checkbox"/> YES Date approved thesis prospectus was submitted to GCTS Office: _____	
GCTS initial	

General Examination Planning (Handbook §C8)

General Examinations must be registered with the GCTS by submitting the [General Examinations Planning Form](#). Students must have completed all course and language requirements, submitted an approved Thesis Prospectus, and achieved a CGPA of 3.7, to progress to the General Examinations.

Has the GCTS office received the student's Planning for General Exams form?	
<input type="checkbox"/> NO Please indicate when the form is expected to be submitted: _____	
<input type="checkbox"/> YES Please indicate the date the exams are expected to be completed: _____	

SECTION 2 – Committee Assessment of Progress

Please comment on the student's progress with reference to the time-frame in §C1.3. If the student has not completed all coursework and language requirements by the end of the first semester of their second year, or completed the thesis prospectus by the end of the second semester of their second year, or submitted the General Exam Planning form by the beginning of their third year, please explain the reasons for the delay. Please indicate any specific improvements that are required before the next

annual report is submitted. Indicate any additional advice or support from the committee relative to the student's progress and professionalization.

Please offer any comments on Sections I above (a separate sheet may be appended):

If the committee would like to meet with someone from the GCTS to discuss the student's progress please email GCTS.Office@utoronto.ca

Committee Signatures

We attest that the above information is correct, and has been reviewed and approved by all members of the committee.

Supervisor:	Date:
Co-supervisor:	Date:

SECTION 3 – Student Comments

Please offer any comments on Sections 1 or 2 above (a separate sheet may be appended):

If you would you like to meet with someone from the GCTS to discuss you program/progress please email GCTS.Office@utoronto.ca

Student Signature

I attest to the accuracy of the information in Section 1 and have read and understood the comments in Section 2.

Student:	Date:
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Personal information is collected for the purpose of admission, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government.

Your Personal Information will be protected at all times.

If you have questions please contact the TST Registrar, Toronto School of Theology, 47 Queen's Park Crescent East, Toronto, ON, M5S 2C3 or call 416-978-4040.

Office Use: <input type="checkbox"/> College Registrar <input type="checkbox"/> Student <input type="checkbox"/> GCTS Office	
GCTS:	Date: