

## Academic Reference for DMin Admission to Summer 2022

Dear Academic Referee

The DMin program at TST is designed for those interested in an advanced professional degree in the practice of Christian ministry through the integration of academic study and critical reflection on ministerial practice.

As an academic referee you should have taught or supervised the applicant in a post-secondary setting. References should be written on institutional letterhead. When writing your reference letter, please keep in mind that candidates are expected to have a solid biblical and theological education, and please comment on the criteria listed below:

1. The nature of your association with the candidate, e.g., supervisor, instructor etc.
2. Candidates should have the ability to engage in collaborative learning.
3. Candidates should be able to be self-directed/self-motivated in determining their learning goals and objectives.
4. Candidates should have the ability to identify and carry out a research project.
5. Consider the candidate's intellectual abilities and achievements.
6. Include your assessment of the candidate's suitability for admission to the DMin program and your assessment of his or her ability to complete the programme (approximately 4 years) while continuing in their practice of ministry.

In order to match your reference to the applicant, please include the following in your letter of reference:

- the legal name of the applicant
- Indicate that you are providing an Academic Letter of Reference
- your name, position and institution with which you are affiliated
- Sign and date your letter

Please send your reference by one of the following methods to be received the GCTS Office by DMin application deadline of **12 noon (EST), February 18, 2022**.

Mail your reference by regular postal mail directly to:

DMin Applicant Reference - Confidential  
CSM Admissions Committee  
c/o Graduate Centre for Theological Study  
Toronto School of Theology  
47 Queen's Park Crescent East  
Toronto, ON M5S 2C3

**OR**

Email a scan of the original letter, as an attachment, sent directly from your institutional email account to [GCTS.Office@utoronto.ca](mailto:GCTS.Office@utoronto.ca) with the applicant's name and type of reference in the subject line e.g., "DMin Academic Reference – Jane Smith".

References issued to applicants or photocopies will not be accepted. Your letter is considered a confidential document and will not be shared with the applicant.

Thank you.