



**TST DOCTORAL PROGRAM**  
**Request for an Extension**  
**to Complete Comprehensive Examinations**  
(first extension)

According to the ThD/PhD Handbook (§8.4), students are expected to complete the comprehensive examinations within three years of admission to the program. Students who fail to meet this deadline may apply for an extension. An extension for one year can be granted by the College Director of AD Studies; any additional extension needs the approval of the Advanced Degree Council. The period of extension is normally one year. To request a first extension, a student needs to complete the following form.

NAME OF STUDENT \_\_\_\_\_ STUDENT NUMBER \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ SCHOOL \_\_\_\_\_

MONTH AND YEAR OF ADMISSION INTO DOCTORAL PROGRAM \_\_\_\_\_

REASONS FOR THE REQUEST (Use the following space or submit a separate letter. All information will be treated confidentially.)

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY AD DIRECTOR  
OF STUDENT'S SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_