



According to the GCTS Conjoint Graduate Degree Handbook (§§A7.2.2.2 and A8.5 of the General Regulations), extensions to program requirements are subject to the regulations on achieving Candidacy and satisfactory progress. Candidacy must be achieved by the end of the third year for all doctoral programs. In exceptional circumstances, a student who has not met these requirements may be permitted to register in the program for up to 12 months at the discretion of the GCTS Coordinator. Continuation beyond 12 months will require the approval of both the college AD Director and the GCTS Executive.

To apply for an extension, the student must present the causes for the delay and evidence that the remaining requirements will be completed within the period of the extension requested. This form **MUST** be completed using the fillable PDF function.

Section 1: Student Information (to be completed by the student)

Last Name:		First Name:	
College of Registration: <input type="checkbox"/> EM <input type="checkbox"/> KN <input type="checkbox"/> RG <input type="checkbox"/> SM <input type="checkbox"/> TR <input type="checkbox"/> WY		Student Number:	
U of T Email:		Month and Year of Admission:	
This is a request for <input type="checkbox"/> a FIRST extension <input type="checkbox"/> an EXTRAORDINARY extension			
Reason for the request along with a physician's certificate in the case of illnesses: (Use the following space or submit a separate letter.)			
Student's Signature:		Date:	

Section 2: To be completed by the Supervisor

A statement detailing the reasons to approve or deny the extension must accompany this request. Additional sheets may be appended to this form.		
Please Indicate recommendation: Approve/ Decline	Supervisor's Signature:	Date:

Section 3: Approvals

Date by which Candidacy must be achieved: _____		
For all extensions:		
Please Indicate: Approved / Declined	College AD Director's Signature:	Date:
For all extensions:		
Please Indicate: Approved / Declined	TST GCTS Signature:	Date:

Personal information is collected for the purpose of admission, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to the government.

Your Personal Information will be protected at all times.

If you have questions please contact the TST Registrar, Toronto School of Theology, 47 Queen's Park Crescent East, Toronto, ON, M5S 2C3 or call 416-978-4040.

Office Use:	<input type="checkbox"/> College Registrar	<input type="checkbox"/> Student	<input type="checkbox"/> GCTS Office
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