

Doctor of Ministry Program
Toronto School of Theology
47 Queen's Park Crescent East,
Toronto, ON M5S 2C3
416-978-6754

Dear Referee:

Our program is an advanced professional degree program designed to assist participants in achieving a high level of competence in the practice of Christian Ministry through the integration of academic study and critical reflection on the practice of ministry. Candidates are expected to have a solid biblical and theological education, as well as a proven ability in the practice of ministry. It is important that the candidate have the ability to engage in collaborative learning and be self-directed in determining their learning goals and objectives. Please keep this in consideration when writing your letter of reference.

The duration of the DMin Program at TST is approximately 4 years. Students should set aside at least two days per week to accommodate class schedules, not including the completion of required course work. **Your letter should clearly indicate your relationship to the candidate and give a summary of her/his ministry involvement. It should also declare full recognition of the candidate's intention to enter the DMin Program.** Please offer any other comments you deem helpful to the DMin Admissions Committee.

In order to match your referral to the applicant, please include the following in your letter of reference:

- Indicate the legal name of the applicant
- Indicate which letter of reference you are providing
 - Academic Letter of Reference
 - Ministry Colleague/Associates' Letter of Reference
 - Ministry Base Group Letter
 - Letter of Denominational or Institutional Support
- Indicate your name, position and denomination or institution with which you are affiliated
- Sign and date your letter
- Send your letter directly to:
DMin Office
Toronto School of Theology
47 Queen's Park Crescent East
Toronto, ON
M5S 2C3

Your letter is considered a confidential document and will not be shared with the applicant. Please indicate "DMin Applicant Reference - Confidential" on the envelope. Note that your letter must be received by the application deadline: **Friday, November 20, 2015.**

Thank you,
The Doctor of Ministry Office